

डा. अमित चतुर्वेदी
क्षेत्रीय निदेशक
Dr. Amit Chaturvedi
Regional Director

DEAR LEARNERS

Heartiest congratulation to you for completing University Programme in December-2012/June-2013 term-end examination, thus becoming eligible for award of original Certificate at 27th Convocation of the University likely to be held in March, 2014.

You are required to register yourself for obtaining the degree/diploma certificate by submitting the enclosed prescribed application form. You may attend the convocation and collect the certificate in person or in absentia through the Regional Centre.

The fee to obtain the original Degree/diploma certificate is **Rs.400/- per certificate** which is to be paid by means of demand draft drawn in favour of **IGNOU** and payable at **VARANASI** alongwith the **form and it must reach at IGNOU Regional Centre, Gandhi Bhawan, B.H.U. Campus, Varanasi by 28th February 2014 (Friday) positively.**

Students of MBA, MCA, M.COM, BTCM, BNS, etc. are required to remit registration fee @ Rs.400/- per certificate (like Diplomas, PG-Diplomas/Degrees as prescribed in the programme). Students have to take all the certificates if they have qualified for more than one module of the programme.

The exact date of Convocation and other details in this regard will be communicated to you shortly.

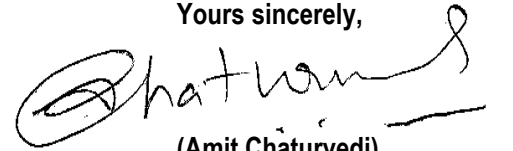
IMPORTANT NOTE / महत्वपूर्ण सूचना

The copy of the application form for obtaining degree/diploma certificate in 27th Convocation is pasted on backside of this letter. Please fill it properly and send alongwith the demand draft of requisite fee.

27वें दीक्षांत समारोह में डिग्री/डिप्लोमा प्रमाण-पत्र प्राप्त करने के लिए आवेदन फार्म इस पत्र की पीछे चस्पा किया गया है। कृपया इसे ध्यानपूर्वक भरकर अपेक्षित शुल्क के साथ इग्नू क्षेत्रीय केन्द्र वाराणसी पर भेजें।

Wish you all the best for bright future.

Yours sincerely,


(Amit Chaturvedi)

FORM FOR OBTAINING DEGREE/DIPLOMA CERTIFICATE IN 27TH CONVOCATION

1. PROGRAMME CODE :
2. ENROLMENT NO. :
3. NAME IN FULL :
4. NAME IN HINDI : _____
5. ADDRESS : _____
_____ PIN _____
6. E-mail ID : _____
7. MOBILE/TELEPHONE No. : _____
8. REGIONAL CENTRE CODE : **48**
9. DETAILS OF PAYMENT OF: Amount: _____ Draft No. _____ Date: _____
REGISTRATION FEE Issuing Bank: _____ Place of issue: _____

(Demand draft in favour of IGNOU payable at Varanasi)

Date: _____

Signature of student: _____

The form duly filled along with bank draft of the requisite amount is required to be sent at the following address:-

**THE REGIONAL DIRECTOR,
IGNOU REGIONAL CENTRE,
GANDHI BHAWAN, B.H.U. CAMPUS,
VARANASI-221005 (UP)**

PS: Students of MBA, MCA, M.COM, BTCM, BNS, etc. are required to remit registration fee @ Rs.400/- per certificate (like Diplomas, PG-Diplomas/Degrees as prescribed in the programme). Students have to take all the certificates if they have qualified for more than one module of the programme.

NOTE: Form along with demand draft (in favour of IGNOU payable at Varanasi) must reach at the IGNOU Regional Centre, Gandhi Bhawan, B.H.U. Campus, Varanasi by 28th February 2014 (Friday) positively.